

Northeastern University Common Rule Codes

Requisition and Purchase Order transactions

REQP - Requisition – reservation

RCQP - Cancel requisition

RQCL - Req Close

PORD - Establish purchase order

POBC – PO Batch Close

POCL – PO Close

POLQ - Purchase order - request liquidation

PCLQ - Cancel PO - reinstate request.

Invoice Transactions

INNI - Accounts payable invoice without encumbrance

INNC - Credit memo without encumbrance

INEI - Invoice with encumbrance

INEC - Credit memo with encumbrance

ICNI - Cancel invoice without encumbrance

ICNC - Cancel credit memo without encumbrance

ICEI - Cancel invoice with encumbrance

ICEC - Cancel credit memo with encumbrance

DNNI - Check - invoice without encumbrance

DNNC - Check - C/M without encumbrance

DNEI - Check - invoice with encumbrance

DNEC - Check - C/M with encumbrance

CNNI - Cancel check - invoice without encumbrance

CNNC - Cancel check - C/M without encumbrance

CNEI - Cancel check - invoice with encumbrance

CNEC - Cancel check - C/M with encumbrance

Budget Entries

BD01 - Permanent adopted budget

BD03 - Temporary adopted budget

Self Service Budget Transfer

BXF – Self Service Budget Transfer

BXP – Self Service Budget Transfer – Utility Pool

Journal Vouchers

JE16 - General Journal Entry (Inter Fund)

J020 - Budget Carry Forward

Research Accounting

GRAR - Accrued A/R

GRRV - Accrued revenue

GRIC - Indirect cost charge

GRIR - Indirect cost recovery

External Feeds

FDX - Federal Express Charges

BKS - Bookstore

BUY - Buyer Advertising

CEL - AT&T Mobile

CHA - Chartwells

CXP - Corporate Express

DHL - DHL

GAB - G.A. Blanco and Sons

MAL - Mail Services

NEX - Nextel

OCC - Office Copier Service

PTM - Preferred Temporaries

PRC - Procard

RAN - Randstad part time help

REP - NU Reprographics

SKY - Skycom Courier

SPR - Sprint

STL - Skytel

EGT - Treasurer Endowment Gifts

LAM - Animal Laboratory Medicine

MAC - IS Business Operations

NDW - Endowment Earnings

PHN - Telephone Services Repair/Equipment

TCC - Telephone Services Collect/Toll Calls

ACT - Accounting entries as needed

PAY - Payroll General Ledger Feed

BRS - BRS Feed

GSL - GSL Holding IF Feed

LKB - Lockbox Feed

PAK - Parking Revenue Feed